

Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER

ONLINE MODE

2025 – 2026

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Part – I: General Information

1.1 Date of notification of the Centre: 16th Dec 2024

Refer Annexure Part - I

1.2 Details of Director, CIQA:

- Name : Dr. ANUPAMA G
- Qualification : Ph.D., M.Phil, MBA, PGDCA, Leadership Certification (IIM-A)
- Dt. of Appointment : 29-11-2025

Refer Annexure Part - I

1.3 Details of CIQA Committee:

a. Composition as per Regulations

Sl. No	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination
a.	Vice Chancellor of the University	Chairperson	Prof. B. S. Satyanarayana	Electronics	18.08.2025
b.	Three Senior teachers of HEI	Member 1	Dr. Puttamadappa C	Electronics	19.12.2024
		Member 2	Dr. Sunil S More	Allied Health	19.12.2024
		Member 3	Dr. J. P. Ananth	Computer Sci. & Engg.	18.08.2025
c.	Head of the three departments	Member 4	Dr. Truptha Shankar	Commerce and Management	19.12.2024
		Member 5	Dr.Senthil S	Computer Application	19.12.2024
		Member 6	Mr. Ambrish Shekawat	HR	19.12.2024

d.	Two external experts of ODL and /or Online Education	Member 7	Dr. Mallikarjuna Gadapa	Online & Distance Education	19.12.2024
		Member 8	Dr. Hetal Thakar	Online & Distance Education	24.03.2026
e.	Administration Finance	Member 9	Mr. Ramanathan D	Accounts	19.12.2024
f.	Controller of Examinations	Member 10	Dr. S. N. Prasad	Electronics	25.11.2025
g.	Additional Member	Member 11	Mr. Ashok Tamhankar	Dy. Director (e-Content and Technical)	01.02.2026
h.	Additional Member	Member 12	Mr. Vikas Jain	CTO	01.12.2025
i.	Director, CIQA	Member Secretary	Dr. Anupama G	Director, CDOE	29.11,2025

b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)

Yes, The CIQAC was reconstituted vide REF: DSU/REG/2025-26/749 dated 17.03.2026, superseding the previous notification REF: DSU/REG/2024-25/399 dated 19.12.2024, as per UGC (ODL Programmes and Online Programmes) Regulations, 2020.

1.4 Number of meetings held and its approval:

a. No. of meetings held every year: 2

b. Meeting details:

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	02-04-2026	2	Uploaded	Refer Annexure Part - I

Meeting 2	29-07-2026	2	Uploaded	Refer Annexure Part - I
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1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

From Aug 2025 academic session:

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD- MM- YYYY) of HEL/ Regulatory authority (if required)	Number of students admitted (Male/Female/ Transgender)			
								M	F	T G	Total
Nil											

1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

From Aug 2025 academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/ Regulatory authority (if required)	Number of students admitted (Male/Female/ Transgender)			
								M	F	T G	Total

Nil											
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1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:

From Aug 2025 academic session:

Sr. No.	Post Graduate Diploma Title	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD- MM- YYYY) of HEI/Regulatory authority (if required)	Number of students admitted (Male/Female/Transgender)			
								M	F	T G	Total
Nil											

1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:

From Aug 2025 academic session:

Sr .	UG Degree Title	Duration (yrs)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter & Date	M	F	T G	Total
1	Bachelor of Business Administration – Aug 2025	3	133	10+2 & Qualifying Degree	1,20,000/-	25th Feb 2025	5	4	0	9
2	Bachelor of Commerce– Aug 2025	3	129	10+2 & Qualifying Degree	1,20,000/-	25th Feb 2025	4	5	0	9
3	Bachelor of Computer Application – Aug 2025	3	124	10+2 & Qualifying Degree	1,20,000/-	25th Feb 2025	9	4	0	13

From Jan 2026 academic session:

Sr.	UG Degree Title	Duration (yrs)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter & Date	M	F	TG	Total
1	Bachelor of Business Administration – Jan 2026	3	133	10+2 & Qualifying Degree	1,20,000/-	25th Feb 2025	13	11	0	24
2	Bachelor of Commerce– Jan 2026	3	129	10+2 & Qualifying Degree	1,20,000/-	25th Feb 2025	1	4	0	05
3	Bachelor of Computer Application – Jan 2026	3	124	10+2 & Qualifying Degree	1,20,000/-	25th Feb 2025	17	13	0	30

1.8 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:

From Aug 2025 academic session:

Sr.	PG Degree Title	Duration (yrs)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter & Date	M	F	TG	Total
1	MBA – Aug 2025	2	102	Graduation in any discipline	1,20,000/-	25th Feb 2025	9	8	0	17
2	MCA – Aug 2025	2	84	Graduation in any discipline	1,20,000/-	25th Feb 2025	2	1	0	03

From Jan 2026 academic session:

Sr.	PG Degree Title	Duration (yrs)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter & Date	M	F	TG	Total
1	MBA – Jan 2026	2	102	Graduation in any discipline	1,20,000/-	25th Feb 2025	69	69	0	138
2	MCA – Jan 2026	2	84	Graduation in any discipline	1,20,000/-	25th Feb 2025	29	08	0	36

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA: -

Sr.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof	Upload Relevant Document
1	Quality maintained in the service provided to the learner.	Formal orientation sessions were conducted for the Fall 2025 batch and the Spring 2026 batch at the commencement of their respective academic sessions. These sessions introduced students to the academic structure, the Brightspace LMS portal, learner support services, examination pattern and programme expectations. Satisfactory student participation was recorded across all programmes in both sessions. Orientation reports and attendance records are maintained and available for reference. LMS content has been systematically developed and uploaded to cover both academic sessions. The Fall 2025 batch content covering Semester 1 and Semester 2 is fully live on the Brightspace LMS portal. The Spring 2026 batch content for Semester 1 is also uploaded and accessible to learners. All four quadrants of e-content are active and available for each course on the portal. Mock orientation	Annexure Part - II

		records are maintained and available for audit verification.	
2	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution.	Learner support services are regularly monitored through interactive sessions and structured feedback mechanisms. Virtual remote lab sessions for IT subjects have been organised for MCA and BCA programmes, enabling learners to enhance their technical skills in real-time. Attendance records of all virtual lab sessions are maintained and available. A process of continuous improvement is implemented across all operations to ensure seamless and efficient service delivery at every level.	Annexure Part - II
3	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality.	DSU Online has undertaken comprehensive quality initiatives across all key academic and operational areas. The curriculum for all five programmes has been designed in alignment with UGC ODL Regulations 2020. PPRs for all programmes have been prepared and approved by the Board of Studies and Academic Council. SLMs for 100% of courses across all programmes have been developed by qualified faculty, reviewed internally and approved by Programme Coordinators before being uploaded on the Brightspace LMS portal. All SLMs follow the Four-Quadrant approach as prescribed by UGC guidelines.	Annexure Part - II

		Faculty training on online teaching pedagogy was formally conducted during the reporting period. A Bridge Course Session was conducted for all programmes before the commencement of each semester. Governance policies covering admissions, grievance redressal, refund and learner support have been established and uploaded on the university website under mandatory disclosures. DSU holds a valid NAAC A+ accreditation which serves as a guiding framework for quality standards.	
4	Mechanism devised to ensure that the quality of Online programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	A mechanism has been established to ensure that the quality of Online programmes matches that of conventional programmes. Live interactive sessions are conducted for each course through Saturdays and Sundays on the Brightspace LMS platform to simulate the engagement of traditional classroom settings. The curriculum and PPRs are structured in alignment with conventional programmes to maintain academic consistency. Examination processes are conducted using the Safe Exam Browser (SEB) with remote proctoring and multi-factor identity verification including facial recognition, government ID check and registered credentials. Question papers are	https://dsuonline.com/mandatory-disclosures

		prepared and moderated by a designated committee to ensure quality and standardisation.	
5	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	A robust multi-tiered feedback mechanism is in place as per UGC Regulations 2020. Pre-Admission Feedback is collected through the dedicated helpline and website. A centralised helpdesk integrated with the DSU Online Student Portal allows students to submit feedback or grievances 24/7, track resolution status, receive auto-acknowledgement within 2 hours and expect resolution within 2 working days. Academic Feedback is collected through LMS Discussion Forums. At the end of each semester, students complete structured feedback forms covering course content and delivery, faculty responsiveness, LMS usability and overall learning experience. Support services feedback surveys assess the effectiveness of counselling, helpdesk and administrative support.	https://dsuonline.com/mandatory-disclosures
6	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	Committees are periodically constituted to review and monitor various academic and administrative processes. A structured peer review system, along with evaluations based on qualitative and quantitative indicators, is implemented to identify gaps and provide timely resolutions. This approach supports system-based research,	Annexure Part - II

		promotes a learner-centric environment and drives continuous qualitative improvement across the institution. Continuous feedback is collected from learners and other stakeholders to identify areas for enhancement, particularly in the development and refinement of Self Learning Materials (SLMs).	
7	Implementation of its recommendations through periodic reviews.	Periodic reviews are conducted to identify areas for continuous improvement in institutional processes. Recommendations emerging from these reviews, along with committee suggestions and feedback analysis, are communicated to the relevant authorities for appropriate action and implementation. Action Taken Reports (ATRs) are maintained for all recommendations made in previous CIQAC meetings.	Annexure Part - II
8	Workshops/ seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	CDOE organised an internal FDP on "AI in Education: Redefining Teaching Practices and Research Excellence" in February 2026, attended by faculty across all programmes. Knowledge-sharing sessions were also conducted among CDOE faculty as an internal capacity-building initiative. Faculty members actively participated in external FDPs, workshops, webinars and conferences:	Annexure Part - II

9	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution.	The institution has developed a structured plan to integrate industry engagement into the academic experience through periodic corporate guest lectures. These sessions offer learners valuable insights into emerging trends, real-world business practices and sector-specific developments. The curriculum includes provisions for projects and mini-projects designed to enhance applied learning. Supplementary Open Educational Resources (OER) are provided through the LMS as additional learning materials across all programmes, covering topics such as Statistics, Leadership, Financial Statements, Data Structures, Python Programming, Operating Systems, Database Management and AI Fundamentals.	Annexure Part - II
10	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	Reliable data is collected across key operational areas including admissions, student portal usage, LMS engagement, examination processes and feedback from stakeholders. The LMS User Engagement Report for Semester 1, August 2025 confirms 52 total students across 5 programmes with a 100% LMS activation rate. Each department contributes to compiling quality indicators and statistics. The CIQA plays a central role in integrating this information, analysing it for gaps and submitting it to statutory bodies for review and action.	Annexure Part - II

11	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the Programme	The Programme Project Report (PPR) is prepared in accordance with the UGC ODL & Online Regulations 2020 and is duly approved by the statutory bodies of the University including the Board of Studies and Academic Council for review.	https://dsuonline.com/mandatory-disclosures/
12	Mechanism to ensure the proper implementation of Programme Project Reports	The Programme Project Reports are reviewed and approved by the relevant statutory authorities of the University to ensure that each programme complies with the norms and guidelines set by the Commission and maintains standards equivalent to conventional programmes.	https://dsuonline.com/mandatory-disclosures/
13	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	The record of activities undertaken on quality assurance is prepared by the Centre for Internal Quality Assurance which is further submitted to the Statutory Bodies of the University and to the Commission when required. A copy of the same is also uploaded on the University's website.	CIQA Annual Reports
14	Inputs provided to the Higher Educational Institution for Restructuring of programmes in order	The curriculum includes projects, technical skills such as programming languages and software tools, professional skills, career advancement opportunities, enhancement	

	to make them relevant to the job market.	initiatives, mini projects and projects related to industry requirements to ensure learners are well-prepared for the job market. Regular BOS meetings are held with industry members to review and approve the academic structure and plans based on industry needs.	
15	Facilitated system-based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	Audio-visual overview materials have been developed for all courses across all five programmes to give learners a foundational understanding of course content before engaging with the full lessons, accessible through the Brightspace LMS portal. Weekly academic tasks are assigned to learners through the LMS, supplemented with subject-focused videos and audio-based assignments. Task completion rate data is recorded and available. Last Minute Revision (LMR) sessions were conducted for all programmes ahead of the Semester End Examination. A system of continuous academic monitoring is maintained throughout each semester to identify gaps in learning. Corrective actions are taken promptly based on monitoring observations.	Annexure Part - II
16	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for	Internal Quality Assurance Committee (CIQAC) meetings are held bi-annually with the oversight of the institution's Heads and external experts to oversee and assess academic activities. DSU holds a valid	1st and 2nd CIQAC Meeting MoM

	accreditation such as NAAC etc.	NAAC A+ accreditation which guides quality standards across all modes of education.	
17	Measures adopted to ensure internalization and institutionalization of quality enhancement practices through periodic accreditation and audit.	Regular reports are generated to support continuous monitoring, documentation and process auditing. These reports help in tracking progress, maintaining transparency and identifying operational efficiencies. Regular internal audits assess compliance with established quality standards and pinpoint areas requiring improvement.	CIQA Annual Reports
18	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines.	The guidelines are set and endorsed by the Statutory Authorities of the institution following UGC norms. These guidelines are meticulously verified and strictly adhered to from time to time. The CIQA Annual Report is submitted bi-annually to the UGC-DEB portal as required.	Annexure Part - II
19	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	Information from other Higher Educational Institutions regarding quality benchmarks, parameters and best practices is collected and considered through a collaborative and inclusive approach.	Annexure Part - II
20	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	Centre for Internal Quality Assurance records its activities in the form of an annual report.	CIQA Annual Reports

21 a)	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	The record of activities is prepared by the Centre for Internal Quality Assurance which is further submitted to the Statutory Authorities or Bodies of the University and also to the Commission.	CIQA Annual Reports
21 b)	Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution bi-annually to the Commission.	The record of activities is prepared by the Centre for Internal Quality Assurance which is further submitted to the Statutory Authorities or Bodies of the University and also to the Commission.	CIQA Annual Reports
22	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and Processes.	CIQAC meetings are conducted bi-annually under the supervision of the Vice Chancellor and external experts. These meetings serve as a platform to review ongoing academic and administrative processes and to deliberate on strategies for quality enhancement.	CIQA Annual Reports
23	Facilitated adoption of instructional design requirements as per the philosophy of the Online learning decided by the statutory bodies of	Course materials are developed based on the detailed curriculum designed for each programme. The Self-Learning Materials (SLMs) are standardized following the credit system and aligned with UGC (ODL) Regulations. A digital repository	https://dsuonline.com/mandatory-disclosures/

	the HEI for its different academic Programmes.	of all SLMs is maintained on the university's website for easy and continuous access by learners. The curriculum delivery follows a learner-centric pedagogy. The SLMs include clearly defined learning outcomes, structured sections and subsections, self-assessment exercises, flowcharts and illustrations. The University integrates interactive ICT tools such as audio-video lectures, webinars and e-books, all accessible through its digital platforms.	
24	Promoted automation of learner support services of the Higher Educational Institution	A dedicated helpdesk is operational to support learners with academic, administrative and technical queries. Approximately 40 queries were raised and all were resolved during the reporting period across categories including academic queries, admission issues, technical issues and other matters. All enrolled students across all programmes have active access to the student portal and the Brightspace LMS with a 100% activation rate confirmed in the LMS User Engagement Report. Mock tests were conducted three times for all students prior to the Semester End Examination. The refund and withdrawal policy was applied in cases of student withdrawals and all cases were handled in accordance with the UGC refund policy and institutional guidelines.	https://dsuonline.com/mandatory-disclosures/

25	Coordinated with external subject experts or agencies or organizations, the activities pertaining to validation and annual review of its in-house processes	CIQA ensures the internal quality audit of the programmes offered under the Centre for Distance and Online Education. The CIQAC includes two external experts from reputed institutions -who provide independent oversight and validation of academic and operational processes.	
26	Coordinated with third party auditing bodies for quality audit of programme(s)	CIQA ensures the internal quality audit of the programmes offered. The Centre for Distance and Online Education shall constitute a committee which shall plan on the conduct of external audit by third party auditing bodies in the forthcoming sessions.	
27	Overseen the preparation of Self-Appraisal Reports to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Yes, CIQA keeps a record and compliance of the same is maintained.	CIQA Annual Reports
28	Promoted collaboration and association for quality enhancement of Online mode of education and research therein.	The institution promotes quality in online education and research by encouraging collaborative efforts involving both academic and industry professionals. Initiatives such as guided student projects, internships and mini-projects are supported to enhance practical exposure. Interactive academic engagements like panel discussions, forums and	https://dsuonline.com/bba https://dsuonline.com/bca https://dsuonline.com/bcom https://dsuonline.com/mba https://dsuonline.com/mca

		research-oriented discussions are conducted to foster a culture of continuous learning and inquiry.	
29	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability	The university maintains strong industry-academia connections and extensive professional networks across various sectors. These robust linkages provide valuable opportunities for learners to gain practical exposure and enhance their employability prospects in diverse fields. The University recognises the importance of providing practical exposure to learners alongside theoretical knowledge. To achieve this objective expert sessions are arranged on a regular basis, featuring renowned industry experts from various fields. In alignment with this initiative BOS Constituting industry experts have actively contributed to curriculum development and quality enhancement. Industry expert lectures are being planned from the first academic session, ensuring that learners will benefit from real-world insights and current industry practices right from the beginning of their academic journey.	

2.2 Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

Sr. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof	Upload Relevant Document
1	Governance, Leadership and Management: a) Organization Structure and Governance b) Management c) Strategic Planning, d) Operational Plan, Goals and Policies	All policies and practices focused on the key aspects of planning, human resources, recruitment, training, performance appraisal, financial management and the overall role of leadership are implemented in line with the statutory requirements. The organization structure of CDOE has been framed as per the UGC guidelines. As per the governing structure of HEI the different bodies towards the strategic and operation plan are been followed.	Annexure Part - II
2	Articulation of Higher Educational Institution Objectives	University has articulated a clear vision, mission, ethos and broad strategy consistent with the goals to offer the programmes in Online mode.	
3	Programme Development and Approval Processes a) Curriculum Planning, Design and Development b) Curriculum Implementation c) Academic Flexibility d) Learning Resource e) Feedback System	The development of an online programme follows a structured and inclusive process, beginning with a need-assessment exercise involving inputs from relevant stakeholders including industry experts, faculty and learners. The curriculum is planned and designed based on outcome-based education principles and aligned with national guidelines such as the UGC regulations and NAAC recommendations. The Programme Project Report (PPR)	

		is prepared in accordance with these norms and reviewed by statutory bodies including the Board of Studies, Academic Council, and Board of Management. Curriculum content is regularly revised based on feedback from stakeholders, internal audits, and emerging trends in industry and education. Academic flexibility is embedded in the design to cater to diverse learner needs, and effective implementation is supported through accessible learning resources and a robust feedback system to ensure continuous improvement.	
4	Programme Monitoring and Review	Various academic review committees, including the Board of Studies, Academic Council, Programme Review Committees, and Content Review Panels, are constituted to monitor and evaluate academic programmes based on multiple quality parameters. These committees play a crucial role in ensuring academic rigour, relevance, and alignment with institutional goals. Curriculum design and development processes are firmly anchored in principles of quality and excellence, with a clear focus on defining and mapping learning outcomes. The content of each unit of study is determined through a systematic process involving needs assessment, stakeholder feedback, and consultations with subject matter experts. This comprehensive and consultative approach ensures that	https://dsuonline.com/mandatory-disclosures/

		the curriculum remains current, outcome-oriented, and responsive to both academic and industry requirements.	
5	Infrastructure Resources	Adequate state of the infrastructure is maintained in alignment with institutional requirements to support the effective delivery of academic programmes. Systematic data collection and monitoring processes are in place to ensure the optimal utilization of resources, including physical facilities, library and e-library services, and Information and Communication Technology (ICT) infrastructure. These measures are designed to provide qualitative academic and administrative support to all stakeholders, thereby enhancing the overall learning experience and operational efficiency.	Annexure Part - II
6	Learning Environment and Learner Support	Learner support is in place for DSU's online programmes. From the time of admission, students are guided through a comprehensive orientation programme that introduces them to the LMS, academic structure and support services like E-library. These services are designed to create a conducive and engaging digital learning environment. Live lectures are conducted on Saturdays and Sundays with Discussion Forums available on Wednesdays, Saturdays and Sundays.	
7	Assessment and Evaluation	The Assessment and Evaluation system has been planned to align	https://dsuonline.com/mandatory-disclosures/

		with and measure the intended learning outcomes of each programme. A variety of assessment tools are employed to ensure comprehensive evaluation, including multiple-choice questions, projects, reports, case studies, presentations, and term end examinations. These tools are selected based on the specific learning outcomes associated with individual course components, enabling a balanced and outcome oriented approach to student assessment. This diversified evaluation framework supports both academic rigor and practical application, ensuring that learners are assessed holistically across cognitive, analytical, and practical skill domains. There is a structured online examination system established aligned with UGC (ODL and Online Programmes) Regulations, 2020. Evaluation comprises Continuous Internal Assessment (CIA) carrying 30% and Semester-End Examination (SEE) carrying 70% weightage. Examinations are conducted remotely using a proctored system and Safe Exam Browser (SEB) to ensure security. Before examinations, learners undergo facial recognition, government-issued ID verification, and registered credential authentication. During examinations, live video monitoring, screen recording, IP tracking, and time-log reviews are used to maintain academic integrity. The examination pattern	Annexure Part - II
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		includes objective and descriptive questions, providing a fair, flexible, secure, and credible assessment experience for learners. CIA accounts for 30% and SEE accounts for 70% of the total evaluation. A variety of assessment tools are employed including MCQs, projects, reports, case studies, presentations and term-end examinations.	
8	Teaching Quality and Staff Development	At DSU, consistent efforts are made to support faculty members in delivering quality education through the online mode. Faculty are chosen based on their subject expertise and are given training to adapt their teaching methods for digital platforms. An internal FDP on AI in Education was organised for all CDOE faculty. External FDP participation by faculty in UGC, IIT Patna, IGNOU and international institutions is actively supported and documented.	Annexure Part - II

2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload Relevant Document
1	Academic Planning	Academic Calendar is prepared in advance of each academic session and is duly approved before its implementation. It is uploaded on the University website to ensure transparency, accessibility, and compliance by	

		all stakeholders. Comprehensive academic planning procedures are followed to deliver a high-quality, value-added learning experience. These procedures encompass teaching methodologies, infrastructure readiness, and technology support, all aimed at maintaining an updated curriculum and aligning academic delivery with institutional goals. This structured approach ensures consistency, timely execution of academic activities, and an enhanced learner-centric environment. Academic Calendars are prepared in advance of each academic session and duly approved before implementation. Three academic calendars have been prepared and approved: Fall 2025 Session (REF: DSU/REG/2025-26/108, dated 18.08.2025), Spring 2026 Session (REF: DSU/REG/2025-26/630, dated 23.02.2026) and Fall 2026 Session (REF: DSU/REG/2025-26/631, dated 23.02.2026). All calendars are signed by the Registrar and uploaded on the university website under mandatory disclosures.	
2	Validation	A structured validation mechanism is in place to ensure that all programmes are academically viable and aligned with established academic standards. This process is designed to confirm that	https://dsuonline.com/mandatory-disclosures/

		programmes are appropriately structured to provide learners with optimal learning opportunities. External subject matter experts and industry professionals are actively involved in the validation and annual review processes. Their inputs help ensure that the curriculum remains relevant, up-to-date, and responsive to both academic advancements and industry requirements, thereby enhancing the overall quality and effectiveness of the programmes offered. External subject matter experts and industry professionals are actively involved in the validation and annual review processes.	
3	Monitoring, Evaluation and Enhancement Plans a) Reports from Examination Centres b) External Auditor or other External Agencies report c) Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels d) Reporting and Analytic by the	Quality, being a primary focus, is ensured through the continuous oversight of the Centre for Internal Quality Assurance (CIQA). CIQA monitors all aspects of online programme delivery, from curriculum implementation to learner engagement, with a strong emphasis on outcome attainment. Mechanisms are in place to support continual quality improvement through regular reviews, feedback, and alignment with regulatory standards. This structured approach ensures that academic excellence and learner satisfaction remain at the core of	

	Higher Educational Institution e) Periodic Review	the institution's online education initiatives. LMS engagement data, helpdesk reports and examination analytics are systematically reviewed to drive continuous quality enhancement.	
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Part – III: Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Online Education –

Regular, full time, at least Associate Professor

Dr. ANUPAMA G, Ph.D., M.Phil, MBA, PGDCA, Leadership Certification (IIM-A)
Professor and Director, CDOE (Regular full-time employee)
(Refer appointment letter and joining report – Annexure Part - III)

3.2 Name and details of Deputy Director of Centre of Online Education

Mr. Ashok Tamhankar
Dy.Director (e-Content & Technical) , CDOE (Regular)
(Refer appointment letter and joining report – Annexure Part - III)

3.3 Name and details of Assistant Director of Centre for Online Education

Dr. Chandrakala G. (Regular full time employee) Asst. Director, CDOE

3.4 Compliance status in respect of Human Resource – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

The Directorate of Online Education, DSU, is fully complied with the staffing requirements norms, as mentioned in the Annexure four of the regulation.

i. Programme – MBA:**a. Programme Coordinator:**

S.No.	Names with Designation	Qualification	Experience (years)	Type (Regular/ Contract) with gross salary/ month	Date of joining
1	Dr. Anupama G	Ph.D., M.Phil, MBA, PGDCA, Leadership Certification (IIM-A)	26	Regular	03/10/2024

b. Course Coordinator

S.N O.	Course Name	Names of Course Coordinator	Qualification	Experiences (in years)	Type (Regular/Contract with gross salary/month)	Date of joining programme
1	ACCOUNTING FOR MANAGERS	Prof. Aditi Sood	B.Com, M.Com, B.ed, UGC Net	8	Regular	23/10/2024
2	MARKETING MANAGEMENT	Dr. Anupama G	Ph.D., M.Phil, MBA, PGDCA, Leadership	26	Regular	03/10/2024

			Certification (IIM-A)			
3	HUMAN RESOURCE MANAGEMENT	Prof.Shireesha	PGDM, PhD (perusing)	5	Regular	18/07/2024
4	ORGANIZATIONAL BEHAVIOUR	Prof. Sayani Biswas	M.Com	10	Regular	29/10/2024
5	INFORMATION SYSTEMS	Prof. Tasmayun Sultana	MCA	1	Regular	2/6/2025
6	STATISTICS FOR MANAGERS	Dr. Nayana N	MBA, PhD	12	Regular	03/12/2024
7	BUSINESS ECONOMICS AND POLICY	Dr. Richa Tiwari	MBA Economics, PGCE (IM) PhD	22	Regular	11/11/2024
8	BUSINESS COMMUNICATION – I	Prof. Vismaya V	M.A in English	6.5	Regular	17/02/2025
9	FINANCIAL MANAGEMENT	Prof. Rupasi	M.Com, Ph.D (perusing)	17	Regular	10/02/2026
10	OPERATIONS MANAGEMENT	Dr. Richa Tiwari	MBA Economics, PGCE (IM) PhD	22	Regular	11/11/2024
11	INTERNATIONAL BUSINESS	Prof.Yogashree	MBA, PhD (perusing)	8	Regular	5/06/2023
12	CORPORATE GOVERNANCE & BUSINESS LAW	Prof. Pradnya Kadam	M.Com, B.A, LLB, Sec commerce, PhD (perusing)	11	Regular	6/11/2024
13	ESSENTIALS OF ENTREPRENEURSHIP	Prof.Shireesha	PGDM, PhD (perusing)	5	Regular	18/07/2024
14	BUSINESS COMMUNICATION – II	Prof. Vismaya V	M.A in English	6.5	Regular	17/02/2025
15	BUSINESS RESEARCH METHODS	Dr Kavya BS	B.E, M.Tech, PhD	6	Regular	19/03/2026
16	INTRODUCTION TO BUSINESS ANALYTICS	Prof.Saruk	PhD (statistics)	2	Regular	26/11/2025

Programme – MCA:**a. Programme Coordinator:**

S.No.	Names with Designation	Qualification	Experience (years)	Type	Date of joining
1	Dr. Kavitha S.N	PhD	15	Regular	29/10/2024

b. Course Coordinator

S.N O.	Course Name	Names of Course Coordinator	Qualification	Experiences (in years)	Type (Regular/Contract with gross salary/month)	Date of joining programme
1	ADVANCED DATA STRUCTURES AND ALGORITHMS	Dr. Vasanthi Kumar P.	PhD	23	Regular	4/4/2016
2	ADVANCED PYTHON PROGRAMMING	Prof. Soni Agarwal	MCA	1	Regular	03/06/2025
3	ADVANCED OPERATING SYSTEMS	Prof. Tasmayun Sultana	MCA	1	Regular	2/6/2025
4	RELATIONAL DATABASE MANAGEMENT SYSTEMS	Dr. Kavitha	PhD	15	Regular	29/10/2024
5	MATHEMATICAL METHODS	Prof. Chaithra	B.Ed., M.Sc. (Mathematics), M.Sc.(Data Science)	2.8	Regular	03/10/2025
6	ADVANCED DATA STRUCTURES AND ALGORITHMS LAB	Prof. Tasmayun Sultana	MCA	1	Regular	02/6/2025
7	ADVANCED PYTHON PROGRAMMING LAB	Prof. Soni Agarwal	MCA	1	Regular	03/06/2025
8	RDBMS LAB	Dr. Kavitha	PhD	15	Regular	29/10/2024

9	MACHINE LEARNING WITH PYTHON	Prof. Shruthi SV	B.Ed.,M.Sc. (Computer Science), (Ph.D)	15	Regular	04/12/2024
10	ADVANCED JAVA PROGRAMMING	Prof. Ashtalakshmi	M.Sc, M.Phil (Ph.D)	12.5	Regular	29/2/2024
11	DESIGN AND ANALYSIS OF ALGORITHMS	Prof. Padmageetha	MCA MPHIL (PhD)	22.5	Regular	17/11/2022
12	FULL STACK DEVELOPMENT	Prof. Tasmayun Sultana	MCA	1	Regular	2/6/2025
13	COMPUTER COMMUNICATION NETWORK	Prof. Ambanna S. Madabhavi	MCA	23	Regular	14/08/2023
14	ADVANCED JAVA PROGRAMMING LAB	Prof. PRIYANKA RUKESH	MCA, M.Phil	4	Regular	18/01/2024
15	MACHINE LEARNING WITH PYTHON LAB	Prof. Shruthi SV	B.Ed.,M.Sc. (Computer Science), (Ph.D)	15	Regular	04/12/2024
16	FULL STACK DEVELOPMENT LAB	Prof. Tasmayun Sultana	MCA	1	Regular	2/6/2025
17	DATA SCIENCE	Dr. S. Senthil	PhD	26	Regular	24/06/2024

Programme – BBA:**a. Programme Coordinator:**

S.No.	Names with Designation	Qualification	Experience (years)	Type	Date of joining
1	Dr. Nayana N	MBA, PhD	13	Regular	02/12/2024

b. Course Coordinator

S.N O.	Course Name	Names of Course Coordinator	Qualification	Experiences (in years)	Type (Regular/Contract with gross salary/month)	Date of joining programme
1	ENGLISH	Prof. Vismaya V	MA (English)	6.5	Regular	17/02/2025
2	FINANCIAL EDUCATION & INVESTMENT AWARENESS	Prof. Lokeshwari CK	M.Com, PGDM	16	Regular	02/12/2024
3	PRINCIPLES OF FINANCIAL ACCOUNTING	Prof. Lokeshwari CK	M.Com, PGDM	16	Regular	02/12/2024
4	BUSINESS ORGANIZATION AND MANAGEMENT	Prof. Sayani Biswas	B.Com, M.Com	10	Regular	29/10/2024
5	BUSINESS AND CORPORATE ENVIRONMENT	Dr. Richa Tiwari	B.A (Hons) MBA (MIS), M.A Economics, PGCOM (IIMN), Ph.d (Management))	22	Regular	11/11/2024
6	QUANTITATIVE TECHNIQUES	Dr. Nayana N	MBA, Ph.D	12	Regular	02/12/2024
7	MICROSOFT OFFICE FOR BUSINESS	Prof. Soni Agarwal	MCA	1	Regular	03/06/2025
8	INDIAN CONSTITUTION	Prof. Pradnya Kadam	M.COM, SET, B.ED, LL.B. (PH.D)	11	Regular	07/11/2024
9	BUSINESS & CORPORATE COMMUNICATION	Prof. Vismaya V	MA (English)	6.5	Regular	17/02/2025
10	DIGITAL FLUENCY	Dr.Nagarajan	M.Sc, Ph.D	1	Regular	1/12/2025
11	CORPORATE FINANCE	Prof. Aditi Sood	B.Com Honours (Business Accounting	8	Regular	23/10/2024

			and Finance), M.COM, B.Ed, Ugc- NET qualified			
12	BUSINESS LAW	Prof. Pradnya Kadam	M.COM, SET, B.ED, LL.B. (PH.D)	11	Regular	07/11/202 4
13	MARKETING MANAGEMENT	Prof. Sayani Biswas	B.Com, M.Com	10	Regular	29/10/202 4
14	ORGANIZATIO NAL BEHAVIOUR	Prof. Sayani Biswas	B.Com, M.Com	10	Regular	29/10/202 4
15	ENTREPRENE URIAL SKILLS	Prof.Arun	B.E(C.S), MBA(IS),	8	Regular	1/09/2025
16	ENVIRONMEN TAL STUDIES	Prof.Shireesha	PGDM, (Ph.D)	5	Regular	18/07/202 4

Programme – BCA:**a. Programme Coordinator:**

S.No.	Names with Designation	Qualification	Experience (years)	Type	Date of joining
1	Prof. Apoorva K A	B.E., ME, MADE, PhD	15	Regular	11/11/2024

b. Course Coordinator

S.N O.	Course Name	Names of Course Coordinator	Qualification	Experiences (in years)	Type (Regular/Contract with gross salary/month)	Date of joining programme
1	MATHEMATICS-I	Prof. Chaithra	B.Ed., M.Sc. (Mathematics), M.Sc.(Data Science)	2.8	Regular	03/10/2025
2	FUNDAMENTALS OF PROGRAMMING	Prof. Shruthi SV	B.Ed., M.Sc. (Computer Science), (Ph.D)	15	Regular	04/12/2024
3	COMPUTER ORGANIZATION	Prof. Apoorva K A	B.E., M.E., MADE, (Ph.D)	15	Regular	11/11/2025
4	WEB PROGRAMMING	Prof. Soni Agarwal	MCA	1	Regular	03/06/2025
5	ACCOUNTING AND FINANCIAL MANAGEMENT	Prof. Lokeshwari C K	M.Com, PGDM	16	Regular	02/12/2024
6	ENGLISH IN PRACTICE	Prof. Vismaya Vishwa	MA (English)	6.5	Regular	17/02/2025
7	CONSTITUTION OF INDIA AND PROFESSIONAL ETHICS	Prof. Pradnya Kadam	B.Ed, M.Com, LL.B, (Ph.D)	11.4	Regular	06/11/2024
8	PROGRAMMING LAB	Prof. Shruthi SV	B.Ed., M.Sc. (Computer Science), (Ph.D)	15	Regular	04/12/2024

9	WEB PROGRAMING LAB	Prof. Soni Agarwal	MCA	1	Regular	03/06/2025
10	MATHEMATICS-II	Prof. Chaithra	B.Ed., M.Sc. (Mathematics), M.Sc.(Data Science)	2.8	Regular	03/10/2025
11	OBJECT ORIENTED PROGRAMMING USING JAVA	Prof. Shruthi SV	B.Ed.,M.Sc (Computer Science), (Ph.D)	15	Regular	04/12/2024
12	DATA STRUCTURES	Prof. Jity Lijo	MCA, M.Phil., (Ph.D)	18	Regular	29/07/2024
13	COMPUTER ARCHITECTURE	Dr. Sandhya Madhuri	M.Sc, M.Tech, Ph.D	15	Regular	13/01/2022
14	TECHNICAL COMMUNICATIONS	Prof. Vismaya Vishwa	MA (English)	6.5	Regular	17/02/2025
15	ENVIRONMENTANDPUBLIC HEALTH	Prof. Vaishnavi	MCA, (Ph.D)	3	Regular	03/08/2023
16	OOP USING JAVA LAB	Prof. Shruthi SV	B.Ed.,M.Sc (Computer Science), (Ph.D)	15	Regular	04/12/2024
17	DATA STRUCTURES LAB	Prof. Apoorva K A	B.E., M.E., MADE, (Ph.D)	15	Regular	11/11/2025
18	ENGLISH COMMUNICATION LAB	Prof. Vismaya Vishwa	MA (English)	6.5	Regular	17/02/2025
19	MINI PROJECT ON WEB PROGRAMMING	Prof. Soni Agarwal	MCA	1	Regular	03/06/2025

Programme – B.Com.:**a. Programme Coordinator:**

S.No.	Names with Designation	Qualification	Experience (years)	Type	Date of joining
1	Dr. Richa Tiwari	M.COM, PGDM, PhD	15	Regular	11th Nov 2024

b. Course Coordinator

S.N O.	Course Name	Names of Course Coordinator	Qualification	Experiences (in years)	Type (Regular/Contract with gross salary/month)	Date of joining programme
1	ENGLISH	Prof. Vismaya V	MA (English)	6.5	Regular	17/02/2025
2	FINANCIAL EDUCATION & INVESTMENT AWARENESS	Prof. Lokeshwari CK	M.Com, PGDM	16	Regular	02/12/2024
3	PRINCIPLES OF FINANCIAL ACCOUNTING	Prof. Lokeshwari CK	M.Com, PGDM	16	Regular	02/12/2024
4	BUSINESS ORGANIZATION AND MANAGEMENT	Prof. Sayani Biswas	B.Com, M.Com	10	Regular	29/10/2024
5	CORPORATE LAW	Prof. Pradnya Kadam	M.COM, SET, B.ED, LL.B. (PH.D)	11	Regular	07/11/2024
6	QUANTITATIVE TECHNIQUES	Dr. Nayana N	MBA, Ph.D	12	Regular	02/12/2024
7	MICROSOFT OFFICE FOR BUSINESS	Prof. Soni Agarwal	MCA	1	Regular	03/06/2025
8	INDIAN CONSTITUTION	Prof. Pradnya Kadam	M.COM, SET, B.ED,	11	Regular	07/11/2024

			LL.B. (PH.D)			
9	BUSINESS & CORPORATE COMMUNICAT ION	Prof. Vismaya V	MA (English)	6.5	Regular	17/02/202 5
10	DIGITAL FLUENCY	Dr.Nagarajan	M.Sc, Ph.D	1	Regular	1/12/2025
11	CORPORATE FINANCE	Prof. Aditi Sood	B.Com Honours (Business Accounting and Finance), M.COM, B.Ed, Ugc- NET qualified	8	Regular	23/10/202 4
12	ADVANCE FINANCIAL ACCOUNTING	Prof. Lokeshwari CK	M.Com, PGDM	16	Regular	02/12/202 4
13	MARKETING MANAGEMEN T	Prof. Sayani Biswas	B.Com, M.Com	10	Regular	29/10/202 4
14	INDIAN FINANCIAL SYSTEM	Prof. Aditi Sood	B.Com Honours (Business Accounting and Finance), M.COM, B.Ed, Ugc- NET qualified	8	Regular	23/10/202 4
15	ENTREPRENE URIAL SKILLS	Prof.Arun	B.E(C.S), MBA(IS),	8	Regular	1/09/2025
16	ENVIRONMEN TAL STUDIES	Prof.Shireesha	PGDM, (Ph.D)	5	Regular	18/07/202 4

3.5 Details of Administrative Staff

a. Number of Administrative staff available exclusively for Online programmes.

Admin Staff	Required	Available
Deputy Registrar	1	1
Assistant Registrar	1	1
Section Officer	1	1
Assistants	2	2
Computer Operator	2	2
Multi-Tasking Staff	2	2

(Attach duly attested photocopy of appointment letter with salary details)

b. Number and details of Technical Support for Online Programmes as per Annexure -IV:

i. Technical Team for Development of e-Content as Self-Learning e-Modules:

Post	Required	Available
Technical Manager (Production)	1	1
Technical Associate (Audio-Video recording and editing)	1	1
Technical Assistant (Audio-Video recording)	1	1
Technical Assistant (Audio-Video editing)	1	1

ii. For Delivery of Online Programmes:

Post	Required	Available
Technical Manager (LMS and Data Management)	1	1
Technical Assistant (LMS and Data Management)	3	3
Academic Counsellor	5	5

iii. For Admission and Examination for Online Mode:

Post	Required	Available
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Technical Manager (Admission, Examination and Result)	1	1
Technical Assistant (Admission, Examination and Result)	2	2

(Attach duly attested photocopy of appointment letter with salary details)

Infrastructure and Facilities

The CDOE operates a fully integrated digital system combining the Learning Portal, Student Portal, online teaching, virtual IT labs and 24x7 call and email support having a physical infrastructure of 15000 sqft. The CDOE houses a state-of-the-art studio equipped with professional lighting, soundproofing and advanced recording systems to produce high-quality, engaging and interactive lecture videos. The facility supports faculty in developing dynamic digital content that enhances the online learning experience. The Brightspace LMS platform is exclusively managed by the institution without any franchise arrangements with external service providers.

Part – IV: Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

Refer Annexure Part - IV

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced.	Yes	
2	For ensuring transparency and credibility, the full time faculty of the Online mode Higher Educational Institutions or qualified faculty from University Grants Commission recognized Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc.	Yes	
3	A Higher Educational Institution offering programme through Online mode shall conduct examinations either using Computer based test or pen and paper test in a proctored environment in designated test centre with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examination through technology mediated proctoring.	Yes	
4	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	NA	Examinations shall be conducted using Technology based Remote Proctored System.
5	The number of examinations centers in a city or State must be proportionate to the student enrolment from the region.	NA	Examinations shall be conducted using Technology

			based Remote Proctored System.
6	Building and grounds of the examination centre must be clean and in good condition.	NA	Examinations shall be conducted using Technology based Remote Proctored System.
7	The examination centre must have an examination hall with adequate seating capacity and basic amenities.	NA	Examinations shall be conducted using Technology based Remote Proctored System.
8	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions.	NA	Examinations shall be conducted using Technology based Remote Proctored System.
9	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities.	NA	Examinations shall be conducted using Technology based Remote Proctored System.

10	Safety and security of the examination centre must be ensured.	NA	Examinations shall be conducted using Technology based Remote Proctored System.
11	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order.	NA	Examinations shall be conducted using Technology based Remote Proctored System.
12	Provision of drinking water must be made for learners.	NA	Examinations shall be conducted using Technology based Remote Proctored System.
13	Adequate parking must be available near the examination centre.	NA	Examinations shall be conducted using Technology based Remote Proctored System.
14	Facilities for Persons with Disabilities should be available.	NA	Examinations shall be conducted using

			Technology based Remote Proctored System.
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4.2 Compliance of facilities required for the conduct of Online examination for online programmes:

S.No.	Provisions in Regulations	Whether being complied Yes/No. If yes, please provide details.	If No, Reason thereof
1	Requirements at test centres (as mentioned in provision II (B)(13)(i) of Annexure II)	Not Applicable	
2	Requirement of proctors (as mentioned in provision II (B)(13)(ii) of Annexure II)	Yes, At DSU, we believe that human oversight is key to maintaining integrity in online examinations. So, every remotely proctored exam is supervised by trained faculty members who serve as live proctors. Our faculty are assigned to monitor batches of students in real-time using secure dashboards that allow them to track webcam feeds, screen activity, and student behavior throughout the exam. They're also equipped to flag suspicious activities instantly and communicate with learners when needed.	
3	Security arrangements in the testing Centre (as mentioned in provision II (B)(13)(iii) of Annexure II)	No	Examinations shall be conducted using Technology based Remote Proctored System.
4	Remote Proctoring (as mentioned in provision II (B)(13)(iii) of Annexure II)	Yes. Remote proctoring is implemented using the Safe Exam Browser (SEB) with multi-factor	

		identity verification including facial recognition, government-issued ID check and login through registered credentials. During the exam, the system uses live video monitoring, screen recording, IP tracking and time log review to maintain academic integrity.	
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4.3 Compliance status of Evaluation and Certification – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Yes	
2	A Higher Educational Institution offering Online programmes shall have a mechanism well in place for evaluation of learners enrolled through Online mode and their certification.	Yes	
3	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted: ii) For Online mode: the learner has minimum participation of 75 per cent. in all the activities of Online programme prior to end semester examination or term end examination.	Yes.	
4	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved	Yes	

	by adopting same standards as being followed in conventional mode/ODL mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities.		
5	The weightage for different components of assessments for Online mode shall be as under: (i) Continuous or formative assessment (in semester): Maximum 30 per cent. (ii) Summative assessment (end semester examination or term end examination): Minimum 70 per cent.	Yes	
6	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes	
7	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes	
8	A Higher Educational Institution offering a Programme in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Yes	
9	The examination of the programmes in Online mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Yes	
10	(a) The Examination Centre shall have proper monitoring mechanisms for CCTV recording. (b) Availability of biometric system. (c) The attendance of examinees shall be authenticated through biometric system. (d) In case of non-availability of CCTV, proper videography be conducted.	Not Applicable	
11	The Higher Educational Institution shall retain all such Closed-Circuit Television recordings in archives for a minimum period of five years.	Not Applicable	

12	(a) There shall be an observer for each of the Examination Centre. (b) It shall be mandatory to have observer report submitted to the Higher Educational Institution.	Not Applicable	
13	An Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination.	Yes	
14	As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognized to enroll international learners shall endeavor to conduct proctored examinations for such learners.	Yes	
15	(a) Each award of Degree at undergraduate and postgraduate level shall be assigned a unique identification number and shall have i. Photograph. ii. Aadhaar number or other government recognized identifier or Passport number, as applicable. iii. Other relevant details along with the Programme name. (b) Each award shall also be uploaded on the National Academic Depository.	Yes	
16	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets: (i) Mode of delivery (ii) Date of admission (iii) Date of completion (iv) Name and address of all Examination centres	Yes	

4.4 Result and Student Progression for UG, PG and PGD Programmes:

Session / Programme	No. of Students Admitted	No. of Students Appeared in Exams	No. of Students Progressed to Next Semester	% of Students Passed	Passed in first class
BBA	9	7	9	88%	3

B.Com	9	8	9	89%	5
BCA	13	12	14	88%	12
MBA	17	16	1	83%	11
MCA	3	3	3	88%	2

Part – V: Programme Project Report (PPR) and e-Learning Material (e-LM)

5.1 Compliance status of Guidelines on Programme Project Report – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

- PPRs are prepared for all five programmes (BBA, B.Com, BCA, MBA and MCA) as per the UGC (ODL Programmes and Online Programmes) Regulations, 2020.
- The PPR includes the Introduction, programme mission, programme educational objectives, relevance of the programme with the HEI's mission and goals, nature of the prospective target group of learners, appropriateness of the programme to be conducted in Online learning mode, instructional design, student support services, programme structure with electives, procedure for admission, curriculum transaction and evaluation, evaluation process, question paper pattern for end semester examination, flexible entry-exit, requirement of virtual lab support and library resources, cost estimate of the programme and provision, and quality assurance mechanism. All PPRs are approved by the Board of Studies and Academic Council before submission to UGC.

Refer: <https://dsuonline.com/mandatory-disclosures/>

5.2 Compliance status of Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

All requirements related to Self-Learning Materials (SLMs) — including audio-video content, online resources, computer-based materials, curriculum and pedagogy — are met in accordance with the norms prescribed in the UGC (ODL Programmes and Online Programmes) Regulations, 2020. Subject Matter Experts (preferably with Ph.D. qualification) are engaged for content development and their work is reviewed by designated internal reviewers. The reviewed content is submitted to Programme Coordinators for final approval. Once approved, the validated content is uploaded to the University's Learning Portal. 100% of courses across all five programmes have complete SLMs. Plagiarism reports are being compiled and are available for all courses.

Refer Annexure Part - II and Annexure Part - V

5.3 Compliance status in respect of e-Learning Material – As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned

DSU Online delivers learning materials through the Four Quadrant Approach as per UGC Online Regulation 2020 via the Brightspace Learning Management System:

Quadrant	Content Type	Details
Quadrant I	E-Tutorials	Recorded Lecture videos (E-Tutorials) developed using instructional design are used to explain concepts clearly which are accessible easily.
Quadrant II	E-Content	DSU provides Self-explanatory Learning Material, access to e-Library for digital textbooks, articles, case studies and open education resources.
Quadrant III	Discussion Forums	Asynchronous learning mode is used to provide peer interaction and faculty–student connect for an active and collaborative learning environment.
Quadrant IV	Self-Assessment	The university follows UGC (ODL Programmes and Online Programmes) Regulations 2020 for assessments accompanied by solutions and constructive feedback to support learning.

Part – VI: Programme Delivery through Learning Platform

6.1 Details of Learning Platform:

Please provide link and details of Learning Platform opted by HEI.

- In case of SWAYAM Learning Platform, In case of SWAYAM Learning Platform, details of HEI having access to SWAYAM for the proposed programmes of study (with respective link), duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters, for - Learner Authentication, Learner Registration, Payment Gateway and Learning Management System

The University is using a Non-SWAYAM platform — Learning Management System (URL: <https://dsuonline.com/>) — for offering its Online Programmes. The Non-SWAYAM Brightspace LMS is adopted by the University and is exclusively managed by the institution itself, without any involvement of franchise agreements with external service providers. The University maintains full ownership over the provision of online programmes, ensuring all necessary components of online education are integrated while meticulously adhering to regulatory requirements.

- In case of Non-SWAYAM Learning Platform, evidence to ensure that it is not used in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programmes including all the required components of Online education and compliance to all the provisions of the regulations.

The Non-SWAYAM Brightspace Learning Management System (URL: <https://learn.dsuonline.com/>) is adopted by the University and is exclusively managed by the institution itself, without any involvement of franchise agreements with external service providers. The University maintains full ownership over the provision of online programs, ensuring all necessary components of online education are integrated while meticulously adhering to regulatory requirements.

6.2 Compliance status in respect of the Programme delivery:

HEI shall mention mechanism followed to ensure the learner's participation at least for two hours every fortnight as per provision 13 (C) (5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in Online mode in Teaching- Learning scheme (as per table 3, Annexure – VII).

The attendance of learners during live sessions is duly recorded and their Learning is monitored. Learners have access to attendance and their participation in the learning activities through the "Programs" tab of the Learning Portal. Furthermore, the delivery of courses in online mode adheres to the norms outlined in Table 3, Annexure – VI of the UGC DEB Regulations 2020. This includes interactive live sessions, doubt solving sessions, practical sessions, e-Tutorials (recorded lectures), and e-Content, all structured according to the credit weights assigned to each course. Refer Annexure Part – VI

6.3 Whether e-learning material of any course in a particular programme was sourced through OER/Massive Open Online Courses:

a. Provide details as under:

SL No	Programme Name	Courses allowed through OER/MOOC	Name of platform	Name of HEI offering the course (if any)	Duration of the course	No of Credits assigned to the course	Percentage of total courses in a particular programme in a semester wise/Programme wise

b. Upload approval of statutory authorities of the Higher Educational Institution: Refer Annexure Part - VI

Part – VII: Self-Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020 – Self-regulation through disclosures, declarations and reports:

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes https://dsuonline.com/mandatory-disclosures/	
Uploading of the following on HEI website https://dsuonline.com/			
2	The establishing Act and Statutes there under or the Memorandum of Association, or both, of the Higher Educational Institution, empowering it to offer programmes in Online mode.	Yes	
3	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities.	Yes	
4	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure.	Yes	
5	Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, their	Yes	

	working hours and mentoring (for Online mode) Schedule.		
6	Important schedules or date sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations, etc.	Yes	
7	Detailed strategy plan related to Online programme delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes.	Yes	
8	The feedback mechanism on design, development, delivery, and continuous evaluation of learner performance which shall form an integral part of the transactional design of the Online programs and shall be an input for maintaining the quality of the programs and bridging the gaps, if any.	Yes	
9	Information regarding all the programmes recognised by the Commission.	Yes	
10	Data of year-wise and program-wise learner enrolment details in respect of degrees and/or post-graduate diplomas awarded.	Yes	Fall 2025: MBA-17, MCA-3, BCA-13, BBA-9, B.Com-9 (Total: 51). Spring 2026: MBA-138, MCA-36, BCA-30, BBA-24, B.Com-5 (Total: 233).
11	Complete information about 'e-Learning Material' including name of	Yes, Annexure Part - VII	

	the faculty who prepared it, when was it prepared and last updated for Online Programmes.		
12	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online Programmes. interaction with learners providing hyperlink support for Online Programmes	Yes	
13	List of the 'Examination Centres' along with the number of learners in each centre, for Online programmes.	Not Applicable	Examinations conducted using Technology-based Remote Proctored System.
14	Details of proctored examination in case of end semester examination or term end examination of Online programmes.	Yes	
15	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc.	Yes	Three academic calendars published: Fall 2025 (REF: DSU/REG/2025-26/108), Spring 2026 (REF: DSU/REG/2025-26/630), Fall 2026 (REF: DSU/REG/2025-26/631). All signed by Registrar and uploaded on website.
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance		

Part – VIII: Admission and Fees

8.1 Compliance status of Admissions and Fees – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

S.No.	Provision	Whether being complied Yes/No
1	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in online mode, shall render the enrolment invalid.	Yes
2	A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions. (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions. (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
3	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes

4	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government. Provided that a Higher Educational Institution shall not engage in commercialization of education in any manner whatsoever, and shall provide for equity and access to all deserving learners.	Yes
5	Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners.	Yes
6	Every Higher Educational Institution shall (a) Record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner. (b) Maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years. (c) Exhibit such records as permissible under law on its website and be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	Yes
7	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below.	Yes

8 (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in online mode, and the other terms and conditions of such payment.	Yes
8 (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner.	Yes
8 (c)	The number of seats approved in respect of each programme of online mode, which shall be in consonance with the resources.	Yes
8 (d)	The conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution.	Yes
8 (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority.	Yes
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test.	Yes
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other.	Yes

8. (h)	Pay and other emoluments payable for each category of teachers and other employees.	Yes
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centers (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution.	Not Applicable
8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study.	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions.	Yes
9	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order.	Yes
10	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it.	Yes
11	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Online mode offered by a Higher Education Institution.	Yes

12	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a LINK to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	Yes
13	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in online mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution.	Yes
14	No Higher Educational Institution shall, issue or publish- (a) Any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognized by the appropriate statutory authority or by the Commission where it is not so recognized. (b) Any Information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorized to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading.	Yes

8.2 Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Yes/No

Yes.

Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of Grievance Redressal Mechanism – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also, mention that how the learners have been made aware about this mechanism.

- Various mechanisms are in place for Online Students to report and get their grievances redressed in a timely manner.
- Established clear grievance redressal policies and procedures.
- Offer grievance submission through portal, email, and live chat.
- Send instant acknowledgements with reference numbers.
- Quickly review and classify complaints.
- Use digital tools for tracking.
- Periodic Feedback surveys conducted to ensure the effectiveness of the process. (Annexure Part - IX)

9.2 Details of Grievance Received:

Numbers of Grievance Received	Numbers of Grievance Resolved
<u>Nil</u>	

9.3 Complaint Handling Mechanism:

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

The university has implemented a complaint resolution mechanism in accordance with the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and has made the information available on its website.

9.4 Details of Complaints Received from UGC (DEB):

Number of Complaints Received	Number of Complaints Resolved	Whether Complaint was resolved within the stipulated time i.e. 60 days? (Yes/No)
Nil		

Part – X: Innovative and Best Practices

10.1 Innovations introduced during academic year 2025-26:

- Technology-Enabled Learning with advanced LMS interactive features. It includes video lectures, discussion forums, and gamified content.
- 24x7 Learner Support system for continuous help. Available through the student portal, email, and helpline.
- Academic Support Activities like Mock tests, Last Minute Revision (LMR) sessions, and virtual labs. To support learners in exam preparation and concept clarity.
- Digital Content Development Studios are established to create quality video lectures. Self Learning Materials (SLMs) will follow instructional design guidelines.
- Industry-Academic academic experts are involved. Their input supports curriculum validation and programme review.
- Quality Monitoring Framework with regular audits and feedback collection. These steps will ensure continuous quality improvement after student admissions begin.
- Knowledge-Sharing Sessions among Faculty: Structured knowledge-sharing sessions were conducted among CDOE faculty members as an internal capacity-building initiative, facilitating peer learning, sharing of best practices in online content delivery and collaborative discussion on learner engagement strategies.

10.2 Best Practices of the HEI:

- Admission enrolment of students is completely online.
- University follows a two-stage Application verification system to grant admissions.
- University extends a single sign-on feature for learners to log in to their Student Portal, Learning Portal and e-Library.
- Self-help videos are made available to students for accessing Admission Portal, Student Portal, Learning Portal and Online Examination Portal.
- Technology-Enabled Learning with advanced LMS interactive features including video lectures, discussion forums and supplementary OER content.

10.3 Details of Job Fairs conducted by the HEI:

Not Applicable

10.4 Success Stories of students of Online mode of the HEI:

Not Applicable

10.5 Initiatives taken towards conversion of e-LM into Regional Languages:

Not Applicable

10.6 Number of students placed through Campus Placements:

Not Applicable

10.7 Details of Alumni Cell and its activity:

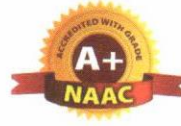
Yes, a dedicated Alumni Cell shall be established to initiate continuous interactions, contributions and feedback of the Alma Mater

10.8 Any other Information:

Not Applicable



**DAYANANDA SAGAR
UNIVERSITY**



**ದಯಾನಂದ ಸಾಗರ್
ವಿಶ್ವವಿದ್ಯಾಲಯ**

REF:DSU/REG/2026-27/90

Date: 22.08.2026

DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and no material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL Programmes, along with initiation of action as per provision of the UGC (ODL Programmes and online Programme Regulations, 2020 and its amendments.

Signature of the Director

Name: Dr. ANUPAMA G

Director - CDOE
Dayananda Sagar University
Bangalore

Registrar

Dr. Puttamadappa C.
Registrar
Dayananda Sagar University
HAROHALLI